



TO: Airport Advisory Commission Members
FROM: Mark Rothert, Interim Director of Public Works
DATE: April 13, 2023
SUBJECT: DRAFT MINUTES - Airport Advisory Commission Meeting on April 20, 2023

Call to Order:

<u>Roll Call:</u>	<u>Present</u>	<u>Ex-Officio</u>
	x _____ Aaron Repp (Chairperson)	x _____ Don Miles (Park Superintendent)
	x _____ David Christensen	x _____ Mark Rothert (Interim Public Works Director)
	x _____ David Carlton	x _____ Michelle Boos (Public Works Secretary)
	x _____ Phillip Wolford (FBO Rep)	
	x _____ Council Liaison Bradley Hix	
	<u>Absent</u>	<u>Public Members in Attendance:</u>
	_____ Ken Springer (KCAP Rep)	x _____ Bill Hurley

Minutes Approval: Minutes of the 3/16/2023 meeting were reviewed and motioned to approve by (Christensen/Wolford). Motion approved by unanimous consent.

Airport Manager Report:

- Update on RC Fly In
 - The Special Event Application for August 26 – 27 was approved through the City. It can now move on to City Council and IDOT approval.
- Jeff Olson was not available for the Airport Engineer update.

Old Business:

- Review of Private hangar Project and Lease
 - Chairperson Repp stated concerns on several sections of the Lease.
 - Further discussion of steps to take to get the project started (e.g. getting site plan drafted, seeking approval from IDOT, finalizing agreement, and city council approval)

New Business:

Commission discussed the relocation of Electric Drive-Thru Gate to the Tee Hangar location. Will ask Justin in the Traffic Department to check on the availability of power for the gates. Touched on the potential use of fuel tax money for the project. Discussed the special use of the Airport for a 2-day

Emergency Vehicle Operator Course (EVOC) to be held on August 21 – 22, 2023. A motion was made by Repp/Wolford to support the event, which passed unanimously.

Citizen Comments:

No public comments.

Public Comments:

Discussed if it is necessary to have a set of rules and regulations or minimum standards in place.

Adjournment:

The meeting adjourned at 3:48 pm on a motion by Christensen/Wolford that passed unanimously.